

## **Pirate Booster Club Board FINAL Meeting Minutes March 14, 2017**

### **In Attendance:**

Kerri Bloom	Dan Jones
Jean Choi	Susan Limberg
Chris Daly	Kirti Maheshwari
Janette Forman	Jim Mockus
Denise Harrison	Garry Steiger
John Helminski	Katie Stoffel
Heidi Huff	Matt Trembley

John called the meeting to order at 7:00 p.m.

### **1. General**

- a. March agenda reviewed. Motion to approve by Kerri Bloom and seconded by Susan Limberg. All in favor.
- b. February draft meeting minutes reviewed. Motion to approve by Kerri Bloom and seconded by Katy Stoffel. Approved by PHS Pirate Booster Committee.
- c. February Financial Reports: Motion to approve the February financial reports as submitted. Motion made by Kerri Bloom and seconded by Katy Stoffel. The motion was approved.
- d. An email went out last Saturday to the Committee Chairs about returning to their current position next school year. Sign up sheet also went around at this meeting to review the open positions available for next year. Waiting to hear back from a couple committee chairs. Will have complete list soon on what is needed.
- e. A nominating committee is being formed. Need two additional board members. Jean and to other members and two to three general members. Dan Jones has volunteered at meeting. Will reach out to all resources to fill empty chair committees. Look at General Booster members also.

### **2. New Business**

- **Dinner Auction** – The dinner auction held on March 3, 2017, was a big success. Decorating was beautiful, set up ran smoothly as did check in/check out. Total headcount was 321 people. All donors and attendees were happy with the items available. Total amount raised was approximately \$44,693. The date for next year's dinner auction is Friday, March 9, 2018. VIP service will be removed next year. Kerri and Lyn will be the committee chairs for dinner auction.
- **Palatine High School Booster Website** – Question brought up whether Boosters should purchase SSL Certificate and HTTPS for the website as there is a push for all site to say SECURE on them and needs a certificate. The charge is \$30 year to get secured. Booster's website does not take in a lot of data and everything we buy goes to an off site location and we don't see us ever taking in any funds via website. At this point we will stick where we are and if it comes up where there is a need and people are worried if it's not totally secure, we will come back to this topic.
- **Document Control** – Subject brought up for Boosters to look into utilizing Google APPS (docs, sheets, etc.) to share documents within the PHS Boosters to eliminate paper and people will have an easy to find and easy access approach to documents. Would also like to look into the future of utilizing an online volunteer system and then we can import it into our system. Our current website host has been paid for three years and we have two more years left. Dan is going to look into all the emails we have for boosters to see what needs to remain and what can be eliminated. As of now certain booster committee chairs receive emails through booster website but can only reply from their personal email. May have to log into Ipower to reply. Dan will look into this.
- **Post Prom** – Will be using Charter buses. Same prices we have had with the standard surcharge. The deposit has been made. Ten buses have been ordered and then we can address from there if we need less or more. 220-230 people attended last year and we had eight buses. Students will have the option to take the bus back to Belvedere or to the high school to pick up their cards. About 800 prom tickets were sold last year. Post prom has about ¼ of attendance on the boat. Post Prom Committee can use the card readers so if students want to use a credit card, they can.
- **Craft Fair** – The craft fair will be held November 4, 2017.

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**3. Principal Report**

- Jerry and John discussed window decals for the new pool windows as the sun shines very bright and it's hard for people to see so sun protectors are needed. Will discuss further.
- Juniors have SAT testing in April. Sophomores and Freshman will take the PSAT.
- Question came up whether large scale awards night should be replaced with smaller team, independent award nights. Research is still being done and decision made later.
- Gary will provide the grant preview request to the Boosters soon.

John adjourned the meeting at 7:51 PM. Motion to end made by Jim Mockus and seconded by Kerri Bloom.

**PHS Pirate Booster Meeting Schedule:**

All meetings to be held in principal's conference room at 7 p.m.

April 11, 2017

May 9, 2017

June 13, 2017

Chris Daly

PHS Pirate Booster Club Secretary