

# Pirate Booster Club Board DRAFT Meeting Minutes

## August 9, 2016

### In Attendance:

Chris Daly	Tom O'Brien
John Helminski	Lora Schallmoser
Lisa Helminski	Gary Steiger
Dan Jones	Matt Trembley
Susan Limberg	Steff Woell

John called the meeting to order at 7:00 p.m.

### 1. General

- a. Agenda reviewed and motion to approve by Lisa Helminski and seconded by Steff Woell and the motion was approved.
- b. June draft meeting minutes reviewed. Motion to approve by Lisa Helminski and seconded by Steff Woell. Approved by PHS Pirate Booster Committee.
- c. July Financial Report: Motion made by Lisa Helminski to approve and seconded by Matt Trembley. Motion was approved.
- d. PHS Boosters 2016-2017 Budget: \$100 added to the website committee budget for the purchase of Avada. Motion to add this to Website Committee made by Matt Trembley and seconded by Lisa Helminski. All in favor and approved. Lisa Helminski motioned to approve the amended 2016-2017 PHS Boosters budget and seconded by Steff Woell. All in favor of the 2016-2017 amended budget.
- e. PHS Boosters is being charged \$26 minimum charge each month for use of credit card machine that isn't utilized anymore because PayPal readers are used. Received a letter stating that another \$25 will be charged. Currently there are three PayPal readers and the credit card readers are not being used. Concessions has a goal to research the use of the PayPal readers during events. Matt will work with Steff on how to get this done. Decision was made to utilize only PayPal readers and cancel the credit card readers.

### 2. President

- Introductions were made around the table for the incoming board members and existing members.
- **Alumni Role** for next year - what can Boosters provide the PHS Alumni? Fundraising idea is to have alumni donate the amount of money the year they graduated. For example, graduated in 1986, donate \$19.86. Not only do we want to look at just fundraising, but PHS wants to get Alumni involved in the school spirit and research what Alumni would like from us. Chris Daly will contact Jim Nowak, PHS Student Council Representative to see who was on past student council/leadership roles in the past to see if anyone is interested in heading up this committee.
- **Pirate Pact** – This drug and alcohol free pledge has become obsolete and this committee will be eliminated from PHS Board Committee. Lisa Helminski made a motion to eliminate this role and seconded by Matt Trembley. All in favor to remove the Pirate Pact Committee Chair from PHS Boosters Board Committees.
- **Corporate Contributions and Dinner Auction** – committee positions still need to be filled. Have a person interested in Corporate Contributions but would like to co-chair it with another person.

### 3. Principal

- Work on the front lot will be complete for the first day of school. There is one entry for buses and one entry for cars. Buses will be in the right lane and cars in the left. PHS hosted an open house for ATP and it is a great facility. It is a facility built by students for students. There will be a walk through for those families the night of the Red and White game. Hoping by winter break that the media center and new pool will be up and running.
- Gary in the process of researching PHS having a mariachi band where we can get students involved in high school music group that don't have music experience coming into high school. This is the year where it will be researched to figure out the cost, student interest, etc.
- Gary brought up the idea of Boosters donating decals for the new pool windows to show PHS pride with pirate decals and Palatine words on other windows. Gary will research and report back to the Boosters.

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**4. New Business**

- **Ways and Means** – The magnets have been delivered and will be given to Tom O'Brien. There will be a Jersey Mike's fundraiser again and would like suggestions on how to spread the word on the dine and share dates to make it a success. Will promote it the week after the craft fair. The newsletter will state all the dine and share dates, Amazon, Cartridge World, Fundico, etc. PHS needs to promote Cartridge World. Will do this by having more graphics in the newsletter about this and also a reminder will be added in the membership envelopes.
- **Concessions** - Would like the ability to invest in some equipment for concessions. Matt will inform Boosters at the September meeting on what is needed. Petty cash may need to be set up to help cover concession needs throughout the year. Expenses will be pre-approved.

John adjourned the meeting at 8:20.

**PHS Pirate Booster Meeting Schedule:**

All meetings to be held in principal's conference room except December.

September 13, 2016	February 7, 2017
October 11, 2016	March 14, 2017
November 8, 2016	April 11, 2017
December 13, 2016 (off site)	May 9, 2017
January 10, 2017	June 13, 2017

Chris Daly  
PHS Booster Secretary