

PHS Pirate Booster Meeting August DRAFT Minutes

August 10, 2021 - 7pm Meeting in the Principal's Conference Room

Attendance:

Tony Medina
TerrieAnn Jones
Jen Lang
Ken Kiesler
Deana Paddack
Jen Tallian
Dan Jones
Lauren Williming
Brandie Langer
Jennifer Krieg
Laura Lazicki
Lisa Patano
Rose Breitzman
Renata Schaad
Kristina Alhgrim
Mindy May
Cherise Klipowicz
Emily Ratajczak
Allison Jellison
Amy Stojkovich
Karen Salata
Shello Sarg
Vanessa Nickel
Joanne Ball
Allie Gilles

Call to Order: 7:01 pm by TerrieAnn. Motioned by Allie. Second motioned by Deanna.

Agenda Approval: Move Committee Member Introductions to after the approval of the May and June Financials. Adding School Store to the Committee Updates. Lisa motioned to approve the Agenda with the changes, Brandie second motioned to approve. Agenda approved.

May Minutes Approval: Allie motioned to approve the May Minutes. Deanna second motioned. May Minutes approved.

May and June Financial Reports: Brandie motioned to approve the May financials, Laura second motioned. Lauren motioned to approve the June financials. Rose second motioned. May and June Financial Reports approved.

Committee Member Introductions: The board members introduced themselves and stated which committee(s) they are on.

Treasurer:

2021-2022 Budget Approval - Similar to precovid budget.

- Concessions, Membership, and School Store are higher than last year. Will be adjusted if needed.
- Dave Seiffert Award - still trying to figure out how to account it.
- Have extra \$ from last year. Holding for other things depending on how the year goes.
- Question - what if we need more money for something? Requests are open for discussion and then need a motion to approve at meeting.
- Deanna motioned to approve the budget, Allie second motioned. Budget approved.

Check Requests/Deposits - Put as much info as you can on each form. New to this. Can send email with info. There is a form for Cash Advance. Jen T will send email with documents. Dan will put documents in Google drive.

Tax Exempt Form - will include in email.

Secretary:

- Bylaws - At the beginning of each school year, the booster board members need to read the bylaws and indicate that they've received and read them. Jen T will send email with the Bylaws and the verbiage that can be emailed back.
- Committee Board Directory - We will use the Directory as an attendance sheet. Please sign in and make any updates.

President:

- Team Norms: Discussed the meeting norms at the top of the agenda.
- Expectations for the year: Be flexible. Filter stuff thru boosters instead of emailing Mr Medina directly. Trying to keep emails to him at a minimum.
- Donation check: The Boosters generally give a donation check to the school at one of the football games. We will not have one this year since we didn't fundraise as much last year. Hope to be able to do that next year
- Concessions: We don't have a fall committee so the responsibility is falling on the Executive Board. Need to cover Football & Girls Volleyball. The Red/White game is on 8/20 and we will need volunteers for upcoming games. If you know anyone that would like to lead or be on the committee please let us know. Responsibilities include: Inventory, cash drawer, deposits, football (grill), get

food order to PHS person (Deb concessions manager). Have talked about scaling down.

- 50/50 raffle on 9/17. First home game. Need volunteers. Walk up and down the stands selling tickets.

Committee Updates:

- Dinner Auction - schoolauction.net - Brandie and Shelli - want to renew schoolauction.net. Used for dinner auction, will do all online bidding. Same plan \$1500. Lisa motioned to vote on spending the money to renew, Allie second motioned. A vote was taken: All in favor (All) The \$1500 renewal of schoolauction.net was approved.
 - Looking to come back bigger and better. Already planning 37th year. Pla to move to the Meridian. Room to grow. Brandie went to 8 different facilities to see what might work. The Meridian is about 15 minutes away. Will have food stations instead of a sit down dinner. Cotillion's prices jumped. The price for the Meridian includes an open bar. Can close the bar with an hour to go. Tables will be available for people to sit but there will not be assigned tables. Ken suggested an additional fee to reserve a table.
 - Theme: You can't sink this ship
 - March 4, 2022 6-11pm
- Craft Fair - Amy
 - Saturday, November 6th
 - Added 3 foot buffer around spaces (covid restrictions) also using East Gym. Have 157 spaces this year (had 174 spaces in 2019)
 - Almost sold out. Trying to add more spots in the hallway. Opened registration June 15th; 146 spaces sold currently
 - \$9,619.92 to the boosters so far.
 - Working thru food challenges (concessions and vendor food)
 - Signs
 - We will need many volunteers!
- Membership - Rose
 - 128 memberships as of right now
 - Membership Packets distribution plan/future membership registration
 - Email Rose if you have a student that would like to deliver packets can't mail because of th magnets. Will distribute at football games.
 - Staff Booster Sign up via link/some hard copies available in office - Mr Medina
 - Open House Booster Membership Booth - As a board we need to help cover the booth. Open periods, lunch.
 - Staff Breakfast - Will do signups. Order food thru Deb.
 - Lavelle Law providing magnets with Football Schedule

- School Store - Joanne
 - Kim did a phenomenal job.
 - Would like to move from Paypal to Square. No cost to sign up, but .10 per swipe plus a percentage. So much easier to use. Tracks inventory.
 - Ken will talk to Dan and come back with questions. Look at cost difference.
 - Jen will send out an email vote if decide to move forward with Square.
 - We can get special visitor ids for school store and Executive Board
 - Emails can go thru Shannon or Cindy. Or can send to Mr Medina to send out.

Principal Update: Mr. Medina

- Welcome back! Can always count on Boosters to help. Did some really unique things last year.
- Bathroom renovations over the summer. Construction is almost done.
- Theme for the year: You belong here.
- Athletics started Monday.
- Masks are required and hopefully won't be an issue.
- Eating areas: Frosh/Soph will have adjusted lunch schedules. Encourage Jr/Sr to eat outside, in the media center or on the shelf
- Thursday morning - Senior march in @7:45
- If a student has to quarantine at home a Home bound liaison will be assigned. There is no Zoom option this year.

New Business:

No New Business

Adjourned at 8:36pm

Motion to adjourn by Laura. Lisa 2nd motioned. Meeting adjourned.