

PHS Pirate Booster Meeting November FINAL Minutes

November 8, 2022 - 7pm Meeting via Zoom

Attendance:

Mr Medina	
Jen Lang	Emily Solberg
Mindy May	Kim Greiwe
Deana Paddack	Lisa Oswald
Ken Kiesler	Monica Haun
Jen Tallian	Amy Stojkovich
Rebecca Zach	Kathy Veenendaal
Danielle Smith	Sandra Downer
Jennifer Krieg	Tricia Eckles
Jen Brack	Stacy Rack
Keli Swierczek	Elsa Hall
Rita Rokos	Tiffany Burrow
Chanda Lyons	Jenn Schiavone

Call to Order: 7:01 pm by Jen Lang. Motioned by Kathy. Second motioned by Mindy.

Agenda Approval: Deana motioned to approve the agenda, Jen T second motioned. Agenda approved.

October Minutes Approval: Jennifer K motioned to approve the October Minutes. Kathy second motioned. October minutes approved.

October Financial Reports: Jennifer K motioned to approve the October financials. Deana second motioned. October Financial Reports approved.

Treasurer

- Budget overview
 - Budget set in August and gets sent out. Each of the committees has a line for expenses and a separate line item for income.
- Review of budget amendment procedure
 - Need to request approval from the board if any of those line items change more than 10%. Request an additional budget adjustment.

President:

- Pizza for concessions and events
 - The Boosters have always worked closely with Pizza Bella for our events. The School is using a different vendor. Just need to be aware and confirm for any future events.
- Incoming Freshman Night - 12/7

- o Boosters will have a table and School Store will be open
- o May need a few volunteers
- My School Bucks Fees - 5%
 - o When using My School Bucks we need to gross up by 5% to account for the fees.
 - o The only thing running thru there for the rest of the year is post prom
 - o Asked at last meeting if we can we inquire about asking the user to offset/cover the fee? - The answer is No
- Communications/email
 - o Using Mail Chimp and have reached our limit on contacts for our free version
 - o Can send communications to Booster members but not the larger group
 - o Mr Medina is willing to send out communications that need to go to more than just the Booster Members
 - o Want to let everyone know what is going on with communications
 - o Ken is looking into other options.
- December Booster Meeting/Holiday Gathering
 - o In person - December 13th.
 - o Brief meeting and holiday party
 - o At Emmett's. Will start gathering at 6:30 and the meeting will start at 7:00. Emmett's closes at 9:00. Boosters will provide light appetizers and non-alcoholic beverages.

Committee Updates:

- Dinner Auction - Monica
 - o Early bird ends Nov 18th
 - o Collecting donations
 - o Need more sponsorships.
 - o Please let us know if you know anyone that can donate.
- Craft Fair - Amy Stojkovich
 - o Overall a good success. There were a few bumps in the road.
 - o Won't get official payout from Eventbrite until Thursday, November 10, but it looks like we have an increase of about \$1000 over our previous highest booth sales of 2018.
 - o Looking like a total payout of \$12,625.72. Including checks booth sales should be approximately \$13,876.42
 - o Had some volunteer issues. Half of our student volunteers didn't show. And a few of our adult volunteers declined the night before.
 - o Changed the Raffle this year. Didn't make much money, but it was easier to administer. We had 1500 envelopes. 180 of them had a piece of paper that said winner. All the other said, try again. We sold them for \$1 for 5 envelopes. If you got a winner, you got to pick a raffle.
 - Raffle was over by 1PM

- Tables cleaned up and put away before end of event
- Winners had instant gratification.
- Folks continued to come back for more.
- Didn't have to deal with calling 180 ticket numbers
- Didn't have to deal with trying to contact all the winners to come in and get their prize if they weren't there.
- Many folks won more than one prize.
- Next year we will increase the number of "try again" envelopes.
- o Fire Alarms - At the very end of the event, the fire alarms went off. Vendors did not want to leave as they were packing up to leave. Had to get firm with some. Some were nasty back. The vendors also started pulling up their vehicles to the circle drive. (They are not supposed to do this until all their stuff is packed and being wheeled out.) Vendors would then not move their vehicles, so we got a talking to from the fire department. May need to revisit loading and unloading for next year.
- o Mindy heard nothing but positive feedback from the vendors.
- o Elsa - Great experience. Passed along feedback to Amy to help for next year.
- Membership - Thanksgiving Baskets - Jen Brack
 - o Just wanted to remind everyone to drop off their items by this Sunday so that they can be assembled into the baskets and dropped off at the Township

Principal Update: Mr. Medina

- Thank you Amy for all of your work with the Craft Fair! The main office staff helped to support
- Fall sports are still going on. Football quarter finals, Diver still competing. Two all staters in cross country: Abigail Jordan and Mason Krieg
- Halloween Fest was awesome. Cindy organizes it if you want to help in the future.
- 6 weeks left in the semester
- Finals Dec 20-22
- Evening study hours for finals
- Thank you for your help with concessions for the playoff football game
- Using new communication system. So much easier to send out and it translates into different languages. A lot fewer steps to send out.

New Business:

Adjourned at 7:37 pm

Motion to adjourn by Deana. Jen T. 2nd motioned. Meeting adjourned.