

## PHS Pirate Booster Meeting September FINAL Minutes

### September 13, 2022 - 7pm Meeting via Zoom

#### Attendance:

Mr Medina	
Jen Lang	Amy Springer
Mindy May	Cynthia Coroneos
Ken Kiesler	Laurie DeSimone
Jen Tallian	Rebecca Zach
Danielle Smith	Amy Stojkovich
Laura Lazicki	Kathy Veenendaal
Corinna Crane	Emily Ratajczak
Gina Lynch	Kimberly Greiwe
Lisa Oswald	Tiffany Burrow
Rita Rokos	Allison Jellison
Jen Brack	Karen Kasparaitis
Keli Swierczek	Jenn Schiavone
Sandra Downer	Holly

**Call to Order:** 7:02 pm by Jen Lang. Motioned by Jen L. Second motioned by Jen T.

**Agenda Approval:** Need to add Craft Fair and Support Activities to the Committee Updates. Mindy motioned to approve the agenda with the updates, Keli second motioned. Agenda approved.

**August Minutes Approval:** There was one change, Emily's name was listed twice under attendance. Keli motioned to approve the August Minutes with the update. Mindy second motioned. August minutes approved.

**July and August Financial Reports:** Mindy motioned to approve the July financials. Laura second motioned. July Financial Reports approved. Laura motioned to approve the August financials. Gina second motioned. August Financial Reports approved.

#### **Secretary:**

- Bylaws - At the beginning of each school year, the booster board members need to read the bylaws and indicate that they've received and read them. Jen T sent an email with the Bylaws and the verbiage that can be emailed back.
- You guys have done a fabulous job responding! Almost everyone has responded. There are just a handful of people that Jen T. needs to follow up with.

#### **Vice President:**

- The Audit Committee is required to do an audit 90 days after close of fiscal year. The committee will present the audit at the October meeting.

- Audit committee consists of Deanna Paddack, Kathleen Russchenburg, Jen Brack, Michelle Simons, Emily Solberg.

### **President:**

- Homecoming: 50/50 and Concessions
  - 9/23 Homecoming Fremd vs Palatine
  - Will need volunteers - Still need help please spread the word.
- Communication
  - How communication goes out
  - District has changed their system so we are looking at other ways to send emails out. New system is Blackboard - Erin Holmes may be able to get a Booster account. Need distribution list from the district.
  - Contact the following people if you have updates or activities to share:
    - Brandi - email, Twitter and the marquee
    - Danielle Smith - Facebook and Instagram
  - Jen T will include the updated booster directory with the minutes so you know who to contact.
- Big Check Presentation - Will present the “big check” of what the Boosters are giving back to the school at the homecoming game or possibly the next game.

### **Committee Updates:**

- Dinner Auction - Cynthia
  - Tickets on sale soon: \$75 early bird, \$85 regular price. Only a small margin, really covering the food. Please spread the word
  - Selling a t-shirt this year. Have a picture on the auction website.
  - Will have table captains again this year.
  - Sponsorships: Bumped up the Sponsorship levels for this year. The levels will be published on the auction site. Trying to increase the sponsorship donations this year.
  - Looking for donations and auction items.
  - Sept 28 - Meeting for the Dinner Auction at Laurie’s house. Let them know if you’re interested in attending.
- Music - Amy Springer
  - Update from Mr. Medina - There is new legislation regarding fundraising. Music used to fundraise to individual accounts to pay for personal costs of trips and the school housed the money. New legislation will not allow that. Needs to be part of a booster group, the school cannot house the individual accounts anymore.
  - Amy talked to Ken to see if PHS Boosters could house the accounts. Ken feels it’s feasible.
  - In the past, Cookie Dough fundraiser had \$30-35K in sales and \$6K in cheesecake sales, about \$40K in total. Asking for the Boosters to house the money, pay the fundraising vendors, and then pay the Bob Rodgers

(travel company) with the money raised. Music students will continue to do their own fundraising and a music parent will keep track of the amounts in individual accounts. Just need the Boosters to house the money and make payments from that money. (It will be a net of \$0)

- o Motion to vote on the increase in revenue and expense music budget line items of \$50K- (both income and expense). Jen L motioned. Ken 2nd motioned. All in favor. Approved
- Craft Fair - Amy Stojkovich
  - o Nov. 5th
  - o Almost sold out.
  - o Net: \$15,242.02
  - o Payout: \$13,849.35
  - o 216 Booths
  - o Sending out sign ups for student volunteers. Sign ups for adults going out soon.
  - o If you have a high visibility yard and would be willing to put a sign in your yard, there will be a sign up going out. Amy will drop off and pick up signs.
- Support Activities
  - o Homecoming breakfast is setup with Deb. Have volunteers and someone coming to do membership.
  - o Teacher appreciation in May. Looking to do something with Conscious Up
  - o Homecoming coat check Sign Up genius has gone out. Need more help.

#### **Principal Update: Mr. Medina**

- The staff really appreciates the breakfast. Generally have a lot of staff sign up for boosters at the breakfast
- The students and staff are off to a good start. Very positive atmosphere.
- This is Suicide awareness week
- SAT prep started this week. M, W, Th prep before school
- 6 week progress reports coming up
- Homecoming next week.
  - o Fun activities planned, Dance on Saturday from 7-10
- The new Director of Inclusion will be in attendance at our next booster meeting to introduce herself
- Safety and Security Updates - Shared new procedures
- Thank you again for your support!

#### **New Business:**

#### **Adjourned at 7:52 pm**

Motion to adjourn by Jen L. Jen T 2<sup>nd</sup> motioned. Meeting adjourned.